

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Date]

[Recipient's Name]

[Recipient's Position]

[Department/City Council/Organization Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my concerns about the traffic safety situation near my residence located at [Your Address]. As a resident of this area for [number of years], I have observed several alarming incidents and near-misses that pose a significant risk to pedestrians, cyclists, and drivers alike.

The intersection of [specific intersection or road] has become increasingly hazardous due to [describe specific issues: lack of signage, speeding vehicles, poor visibility, etc.]. I have witnessed [mention specific incidents or statistics if applicable], which raises the urgency for action to improve our community's safety.

I kindly urge your office to consider implementing measures such as [suggest specific solutions: speed bumps, additional signage, traffic lights, etc.] to enhance the safety of our streets. These changes would not only benefit residents but also promote safe travel for all.

Thank you for your attention to this important issue. I look forward to your prompt response and to seeing positive changes in our community.

Sincerely,

[Your Name]