

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

To Whom It May Concern,

Subject: Ongoing Traffic Issues in [Specific Area or Street Name]

I am writing to bring to your attention the chronic traffic problems that have been affecting the residents of [specific area or neighborhood]. Over the past months, we have experienced significant delays and unsafe driving conditions due to heavy congestion during peak hours.

Specifically, the intersection of [Intersection Name] has become increasingly hazardous, with multiple near-miss incidents reported. Additionally, the lack of proper signage and traffic signals has exacerbated the situation. I urge your department to conduct a thorough assessment and explore potential solutions, such as traffic light installation, improved signage, or alternative traffic flow systems.

The quality of life in our community is being impacted, and we believe that addressing these traffic issues is crucial for the safety and well-being of all residents. I kindly request a response regarding the steps that can be taken to alleviate these concerns.

Thank you for your attention to this important matter.

Sincerely,

[Your Name]