

# Limited Noise Tolerance Notice

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

Dear [Recipient's Name],

We are writing to inform you about upcoming special projects scheduled to take place from [start date] to [end date]. During this period, there may be elevated noise levels due to construction activities, machinery operation, and other related tasks.

We understand that noise may cause disturbances, and we are committed to minimizing inconvenience as much as possible. Please note that we will be adhering to designated working hours to keep disturbances to a minimum.

We appreciate your understanding and cooperation during this time. If you have any questions or concerns, please do not hesitate to contact us at [contact information].

Thank you for your patience.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]