

Request for Community Garden Plot Allocation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Email Address]

[Your Phone Number]

[Recipient's Name]

[Recipient's Title]

[Community Garden Organization Name]

[Organization Address]

[City, State, ZIP Code]

Dear [Recipient's Name],

I am writing to express my interest in obtaining a plot in the community garden located at [insert location]. I am eager to cultivate my own vegetables and flowers, while also participating in the community's effort to promote sustainable gardening practices.

As a resident of [your neighborhood/community], I believe that this opportunity will not only enhance my gardening skills but also allow me to contribute positively to our community. I am particularly interested in [mention any specific gardening interests or techniques you wish to try].

I understand that there may be a waiting list or specific criteria for allocation; however, I would appreciate any information you could provide on the process and potential availability of plots.

Thank you for considering my request. I look forward to your positive response.

Sincerely,

[Your Name]