

Formal Appeal Regarding Drainage System

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Title]
[Organization/Company Name]
[Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally appeal regarding the issues related to the drainage system in [specific location or project], which I believe require immediate attention. Despite previous communications, the situation has not improved and poses significant risks to our community.

We have observed [describe specific issues: flooding, stagnant water, etc.], which not only disrupts daily life but also leads to [mention any consequences: health risks, property damage, etc.]. It is essential that this matter is addressed promptly to prevent further deterioration.

I kindly request that your office reconsider the plans related to the drainage system and take appropriate actions to ensure a sustainable solution. I am confident that with your support, we can alleviate these issues effectively.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]
[Your Title/Position, if applicable]