Property Line Mapping Request

Date: [Insert Date]

To: [Recipient's Name]

[Company/Organization Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request the mapping of property lines for the following parcel:

Property Address: [Insert Property Address]

Parcel Number: [Insert Parcel Number]

The purpose of this request is to obtain accurate property line information for [briefly explain the reason, e.g., a planned construction project, boundary dispute, etc.]. I would appreciate it if you could provide any available maps or documentation related to this property.

If there are any fees associated with this request or further information needed, please let me know at your earliest convenience. I can be reached at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]