

Letter of Boundary Clarification

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to clarify the boundaries of the property located at [Property Address/Description]. As a property owner, it is important to have a clear understanding of these boundaries to prevent any potential disputes.

According to the records I have reviewed, including the [insert relevant documents such as a survey report or title deed], the property line is defined as follows: [Provide a brief description of the boundaries, including any landmarks or markers].

I would appreciate the opportunity to discuss this matter further at your convenience. Please feel free to contact me at [Your Phone Number] or [Your Email Address] to arrange a meeting or if you have any questions.

Thank you for your attention to this matter.

Sincerely,

[Your Name]