

Maintenance Request for Irrigation System

Date: [Insert Date]

To: [Maintenance Team/Service Provider's Name]

[Company/Organization Name]

[Address]

[City, State, Zip Code]

Dear [Maintenance Team/Service Provider's Name],

I am writing to formally request maintenance for our irrigation system located at [insert specific location or property details]. We have observed the following issues:

- Leaking pipes in the [specific area]
- Low water pressure detected during operation
- Some sprinkler heads are malfunctioning or blocked

We would appreciate it if you could schedule a visit at your earliest convenience to assess and address these issues. Please let us know your availability so we can coordinate accordingly.

Thank you for your attention to this matter. We look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]

[Contact Information]