

# Notification of Fence Boundary Adjustment

Date: [Insert Date]

From:

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Email]

[Your Phone Number]

To:

[Neighbor's Name]

[Neighbor's Address]

[City, State, ZIP Code]

Dear [Neighbor's Name],

I hope this message finds you well. I am writing to inform you of a proposed adjustment to the boundary fence between our properties located at [Your Address] and [Neighbor's Address].

After reviewing our property lines and discussing with a surveyor, it appears that a slight adjustment is necessary to ensure that the boundary is accurately represented. The proposed changes will not affect your property and will help maintain a clear demarcation of our respective land.

I would like to discuss this matter with you at your earliest convenience to ensure we are both in agreement and to address any questions or concerns you may have. Please feel free to contact me at [Your Phone Number] or [Your Email].

Thank you for your understanding and cooperation.

Sincerely,

[Your Name]