

## Dear Neighbors,

I hope this message finds you well. I am writing to inform you about a recent incident of mail theft that occurred in our neighborhood.

On [insert date], I discovered that several pieces of mail were missing from my mailbox. After speaking with some fellow neighbors, it became apparent that this may not be an isolated incident.

For your safety and to protect your mail, I encourage everyone to take extra precautions. Here are a few tips:

- Retrieve your mail as soon as possible after delivery.
- Consider installing a lockable mailbox.
- Report any suspicious activity to local authorities.

If anyone else has experienced similar incidents or has additional information, please feel free to share. Let's work together to keep our community safe!

Thank you for your attention to this matter.

Best regards,

[Your Name]

[Your Address]

[Your Contact Information]