

# Letter of Mutual Landscaping Targets

Date: [Insert Date]

To: [Recipient's Name]

Company: [Recipient's Company Name]

Address: [Recipient's Address]

Dear [Recipient's Name],

We are pleased to outline our mutual landscaping targets for the upcoming season. Our focus will be on enhancing the aesthetic appeal of our shared spaces while promoting sustainability.

## Proposed Targets:

- Establishing native plant gardens to reduce water usage.
- Implementing a seasonal maintenance schedule to ensure consistent upkeep.
- Incorporating composting practices to enrich soil health.
- Collaborating on design layouts for communal areas to foster community engagement.

Please review these targets and provide your feedback by [Insert Deadline]. We look forward to collaborating effectively to achieve our landscaping goals.

Best regards,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]