

# Notification of Alarm System Disturbance

Date: [Insert Date]

To: [Insert Recipient Name]

Address: [Insert Recipient Address]

Dear [Recipient Name],

We are writing to inform you of a disturbance related to the alarm system installed at your premises. Our monitoring team detected unusual activity on [Insert Date and Time of Incident].

At this moment, we are investigating the cause of the disturbance to ensure your safety and security. We recommend that you check your premises for any unusual signs and report any concerns to our team immediately.

We appreciate your prompt attention to this matter. Please feel free to reach out to our customer service at [Insert Contact Information] if you have any questions or need further assistance.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]