## **Car Pool Guidelines Reminder**

Dear Car Pool Participants,

This is a friendly reminder of our car pool guidelines to ensure a safe and pleasant experience for everyone involved:

## **Guidelines**

- 1. Please arrive on time to pick up and drop off all passengers.
- 2. Maintain a clean and tidy vehicle at all times.
- 3. Be respectful and courteous to all passengers.
- 4. Avoid distractions while driving, such as using your phone.
- 5. Communicate any changes in schedule as soon as possible.
- 6. Limit the use of strong fragrances to accommodate those with allergies.

We appreciate your cooperation in following these guidelines to make our car pooling experience enjoyable for everyone. Thank you for being a part of our community!

Best regards, The Car Pool Coordinator