

Storm Damage Repair Notification

Date: [Insert Date]

To: [Property Management Company Name]

Address: [Property Management Company Address]

Dear [Property Manager's Name],

I hope this message finds you well. I am writing to formally notify you of the storm damage that occurred at [Property Address] on [Date of Storm]. The storm resulted in significant damage to the property, including:

- [Description of Damage #1]
- [Description of Damage #2]
- [Description of Damage #3]

To address these issues and ensure the safety and comfort of our residents, I recommend scheduling immediate repair assessments and initiating necessary repairs. Please inform me of the next steps regarding the repair process and any specific documentation or approvals required.

Thank you for your prompt attention to this matter. I look forward to your swift response.

Sincerely,

[Your Name]

[Your Position]

[Your Contact Information]