

Formal Report on Streetlight Failure

To: [Recipient's Name]
From: [Your Name]
Date: [Today's Date]
Subject: Report on Streetlight Failure at [Location]

Introduction

This report addresses the ongoing failure of streetlights located at [specific location]. The purpose is to outline the issues encountered and recommend necessary actions for resolution.

Details of the Failure

On [date], it was observed that the streetlights at [specific location] were not functioning. The failure has resulted in [describe impact, e.g., safety concerns, increased accidents, etc.].

Response Actions

Immediate actions taken include [list any actions taken, e.g., reporting to maintenance department, asking for further inspections, etc.]. Despite these efforts, the issue remains unresolved.

Recommendations

To address this situation, it is recommended that [provide suggestions, e.g., immediate inspection and repair, upgrade of the electrical system, etc.].

Conclusion

Timely resolution of the streetlight failure at [specific location] is crucial for ensuring public safety. I appreciate your prompt attention to this matter.

Thank you.

Sincerely,

[Your Name]
[Your Position]
[Your Contact Information]