

Mailbox Graffiti Documentation

Date: [Insert Date]

To Whom It May Concern,

This letter serves to document the graffiti observed on the mailbox located at [Insert Address]. The graffiti was first noted on [Insert Date of First Observation].

Description of Graffiti

- Type of Graffiti: [Tag, Drawing, etc.]
- Color(s) Used: [Describe Colors]
- Size: [Approximate Dimensions]
- Specific Location on Mailbox: [Front, Side, etc.]

Photographic Evidence

Please find attached photographs documenting the graffiti as well as its location.

Request for Action

We kindly request that the appropriate measures be taken to address this vandalism and restore the mailbox to its original condition.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Address]

[Your Contact Information]