

# Complaint Regarding Mailbox Defacement

Date: [Insert Date]

To Whom It May Concern,

I am writing to formally complain about the defacement of my mailbox located at [Insert Address]. It has come to my attention that the mailbox has been vandalized, which not only affects the appearance of my property but also disrupts the delivery of mail.

The defacement includes [describe the type of damage, e.g., graffiti, removal of numbers, physical damage]. This has become a concern not only for me but also for my neighbors, as it portrays a lack of respect for our community.

I kindly request that the relevant authority take action to address this issue by [suggest possible actions, e.g., investigating the incident, providing information on repair options, etc.].

Thank you for your attention to this matter. I hope to see a resolution soon.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email Address]