

Formal Complaint Regarding Nighttime Disturbances

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally address a concern that has been affecting my quality of life and well-being. I reside at [Your Address], and I have been experiencing frequent nighttime disturbances in the form of [describe specific disturbances, e.g., loud music, yelling, etc.].

The disturbances have been occurring consistently over the past [duration of disturbances], typically starting at approximately [start time] and lasting until [end time]. Despite my attempts to address this issue informally by [describe attempts, e.g., speaking to neighbors, etc.], the situation remains unresolved.

These disturbances are not only disruptive but also pose a concern regarding my ability to get adequate rest, which is essential for my overall health and productivity. I kindly urge you to take this matter seriously and take appropriate actions to mitigate these disturbances.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]