

# Follow-Up Correspondence

Date: [Insert Date]

To: [Recipient's Name]

Address: [Recipient's Address]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to follow up on a complaint I submitted on [Insert Date of Original Complaint] regarding the barking of your dog. I appreciate your attention to this matter, and I wanted to check in to see if any adjustments have been made to address the issue.

The persistent barking has continued to affect my daily routine, and I believe it may be beneficial for both of us to explore some potential solutions. I am confident that we can find a resolution that ensures the comfort of all residents in our community.

Thank you for your understanding and cooperation. I look forward to hearing from you soon.

Sincerely,

[Your Name]

[Your Address]

[Your Contact Information]