

**Dear [Neighbor's Name],**

I hope this message finds you well. I wanted to take a moment to express my sincere gratitude for your assistance with the undelivered mail that I recently encountered.

Your promptness in bringing the package to my attention not only saved me time but also ensured that important documents reached me without further delay. It's truly heartwarming to have such thoughtful neighbors like you.

Thank you once again for your kindness and support. I truly appreciate it!

Warm regards,  
[Your Name]  
[Your Address]  
[Your Phone Number]