Notification of Mandatory Smoke Alarm Installation

Date:
Dear [Resident/Owner's Name],
We are writing to inform you of the mandatory installation of smoke alarms in all residences, as required by local fire safety regulations. Ensuring that every home is equipped with functional smoke alarms is crucial for your safety and the safety of others.
The installation is scheduled for [Date of Installation] at [Time]. A qualified technician will be visiting your property to complete the installation. Please ensure that access to your home is available during this time.
If you have any questions or concerns regarding this notification or the installation process, please do not hesitate to contact us at [Contact Information].
Thank you for your cooperation in enhancing the safety of our community.
Sincerely,
[Your Name]
[Your Title]
[Organization Name]
[Organization Contact Information]