

Confirmation of Appointment

Dear [Customer's Name],

We are pleased to confirm your appointment for the installation of smoke alarms at your property.

Date: [Insert Date]

Time: [Insert Time]

Address: [Insert Customer's Address]

Please ensure that someone is available at the scheduled time to grant access to our technician.

If you have any questions or need to reschedule, feel free to contact us at [Company Phone Number] or [Company Email Address].

Thank you for choosing [Company Name]. We look forward to serving you!

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Phone Number]

[Company Email Address]