

Dear [Neighbor's Name],

I hope this message finds you well. I am writing to inform you that I am planning to paint our shared fence on [insert date]. I want to ensure that you are aware of this and to seek your input regarding the color and any preferences you may have.

Please let me know if this date works for you or if there's a better time. Additionally, if you have a specific color in mind, I would love to hear your thoughts.

Thank you for your cooperation, and I look forward to your response.

Best regards,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email]