

# Warning Letter Regarding Overhanging Tree Hazards

Date: [Insert Date]

To: [Property Owner's Name]

Address: [Property Owner's Address]

Dear [Property Owner's Name],

We hope this letter finds you well. We are writing to bring to your attention a matter concerning the safety of your property and the surrounding area. It has come to our notice that there are branches from a tree located on your property that are overhanging onto [specific area or neighbor's property].

These overhanging branches pose a hazard to pedestrians, vehicles, and property in the vicinity. We kindly request that you take appropriate measures to address this situation at your earliest convenience, to ensure the safety of all residents and visitors in the area.

Should you need assistance or further information regarding proper tree maintenance, please feel free to reach out. We appreciate your prompt attention to this matter.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Your Contact Information]

[Organization or Community Name]