

Important Notification: Scheduled Renovations

Dear Property Owner,

We are writing to inform you about the upcoming renovations scheduled for your property located at [Property Address]. The renovations are set to begin on [Start Date] and are expected to be completed by [End Date].

The renovation work includes:

- [Describe Renovation 1]
- [Describe Renovation 2]
- [Describe Renovation 3]

We apologize for any inconvenience this may cause and appreciate your understanding and cooperation during this time. Our team will work diligently to minimize disruption.

If you have any questions or concerns, please do not hesitate to contact us at [Contact Information].

Thank you for your attention.

Sincerely,

[Your Name]
[Your Title]
[Company Name]
[Contact Information]