Shared Wall Upkeep Proposal

Date: [Insert Date]
To: [Neighbor's Name]
Address: [Neighbor's Address]
Dear [Neighbor's Name],
I hope this message finds you well. I am writing to discuss the upkeep of the shared wall between our properties located at [Your Address] and [Neighbor's Address].
As you may know, the wall has shown signs of wear and tear, and I believe it would be beneficial for both of us to address these issues in a timely manner. Proactive maintenance will not only preserve the wall's integrity but can also enhance the overall aesthetic of our homes.
I propose that we meet to discuss a plan for the necessary repairs and potential enhancements. Additionally, we can discuss how to share the associated costs fairly.
Please let me know your availability for a meeting, as I believe it's important for us to come together to ensure that our shared property remains in good condition.
Thank you for considering this proposal. I look forward to hearing from you soon.
Best regards,
[Your Name]
[Your Address]
[Your Phone Number]
[Your Email]