

# Shared Wall Repair Notification

Date: [Insert Date]

Dear [Neighbor's Name],

I hope this message finds you well. I am writing to inform you that I will be undertaking some repair work on the shared wall between our properties, located at [insert address]. The repairs are necessary due to [brief explanation of the issue, e.g., water damage, cracking, etc.].

The work is scheduled to begin on [insert start date] and is expected to take approximately [insert duration]. I will ensure that the repairs minimize any disruption to your daily routine.

Please feel free to reach out to me if you have any concerns or would like to discuss this further. I appreciate your understanding and cooperation in this matter.

Thank you for your attention, and I look forward to your response.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email Address]