

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Neighbor's Name]

[Neighbor's Address]

[City, State, Zip Code]

Dear [Neighbor's Name],

I hope this message finds you well. I am writing to discuss the upcoming repair work needed for the shared wall between our residences. As you are aware, there are some issues that require our attention to maintain the integrity and appearance of our properties.

After obtaining quotes from local contractors, the estimated cost for the repairs amounts to [total cost]. I propose that we share this expense equally, amounting to [your share].

Please let me know your thoughts on this arrangement. I believe taking swift action on this matter will benefit both of us and preserve the condition of our homes.

Thank you for your consideration, and I look forward to your response.

Best regards,

[Your Name]

[Your Contact Information]