

# Maintenance Request for Shared Wall

Date: [Insert Date]

To: [Neighbor's Name]

Address: [Neighbor's Address]

Dear [Neighbor's Name],

I hope this message finds you well. I am writing to discuss the maintenance of the shared wall between our properties located at [Your Address] and [Neighbor's Address]. It has come to my attention that [describe the issue, e.g., "there are cracks forming that could lead to further damage."]

I believe it is important for both of us to address this issue promptly to maintain the integrity of our homes. I would appreciate the opportunity to discuss how we can collaborate on the necessary repairs. Possible solutions might include [suggest solutions, e.g., "hiring a contractor together or assessing the damage together."]

Please let me know your availability for a brief meeting or call to discuss this matter further. I look forward to working together to ensure our shared wall remains in good condition.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Contact Information]