

Shared Wall Maintenance Agreement

Date: [Insert Date]

To,

[Neighbor's Name]

[Neighbor's Address]

Dear [Neighbor's Name],

This letter serves as a formal agreement regarding the maintenance of the shared wall located between our properties at [Your Address] and [Neighbor's Address].

We acknowledge that the shared wall is a mutual structure and agree to the following terms:

1. **Maintenance Responsibilities:** Both parties will equally share the responsibility for the upkeep and repair of the shared wall.
2. **Cost Sharing:** Any maintenance expenses will be split evenly unless otherwise agreed upon.
3. **Notification:** Either party will notify the other at least [Insert Number] days in advance of any required work.
4. **Agreement Modification:** Any modifications to this agreement will be discussed and agreed upon in writing by both parties.

We appreciate your cooperation and look forward to maintaining a positive relationship regarding our shared property boundaries.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email Address]