

**Dear [Pet Owner's Name],**

We hope this message finds you well. As a valued member of our community, we would like to address an important issue regarding pet waste in our neighborhood.

It has come to our attention that pet waste is not being properly disposed of in common areas. This not only affects the cleanliness of our shared spaces but can also pose health risks to residents and other pets.

We kindly ask you to take a moment to ensure that your pet's waste is cleaned up immediately and disposed of in the appropriate manner. This simple action helps maintain a pleasant environment for everyone.

Thank you for your understanding and cooperation. Your responsible pet ownership is greatly appreciated!

Sincerely,  
[Your Name]  
[Your Position/Organization]  
[Contact Information]