

# Dear Residents,

We hope this message finds you well. We are writing to inform you about the ongoing litter issues in our neighborhood that have been a concern for many residents.

Despite our efforts to maintain the cleanliness of our community, we have noticed a recurring problem with litter being improperly disposed of in public areas. This not only affects the appearance of our neighborhood but also poses environmental issues and health risks.

We kindly ask for your cooperation in keeping our community clean. Here are a few ways you can help:

- Always dispose of your trash in designated bins.
- Encourage others to do the same.
- Participate in community clean-up events.
- Report any littering incidents to local authorities.

Let's work together to make our neighborhood a cleaner and healthier place for everyone. Thank you for your attention and cooperation.

Sincerely,  
[Your Name]  
[Your Position]  
[Organization Name]  
[Contact Information]