

# Notice of Potential Legal Action

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

Dear [Recipient's Name],

We are writing to formally notify you that we have identified a serious concern regarding the trees located on your property at [Property Address]. It has come to our attention that these trees [briefly describe the issue, e.g., pose a risk to our property, cause injury, etc.].

As the owner of the adjacent property, we believe it is in both our interests to address this matter as soon as possible. If these issues are not resolved by [Insert Deadline Date], we may be forced to consider legal action to protect our rights and property.

We would prefer to resolve this matter amicably and would appreciate your prompt attention to this issue. Please contact us at your earliest convenience to discuss a potential resolution.

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email Address]