

# Software Release Timeline

Dear Team,

We are pleased to announce the timeline for the upcoming software release. Below are the key dates and milestones:

- **Feature Freeze:** January 15, 2024
- **Beta Testing Start:** February 1, 2024
- **Feedback Review:** February 15, 2024
- **Final QA:** March 1-10, 2024
- **Official Release:** March 15, 2024

We appreciate everyone's hard work and dedication in making this release a success. Please reach out if you have any questions.

Best regards,  
Your Name  
Your Position  
Your Company