

# Resource Allocation Feedback

Date: [Insert Date]

To: [Recipient's Name]  
[Recipient's Job Title]  
[Company/Organization Name]  
[Recipient's Email]

Dear [Recipient's Name],

Thank you for your recent proposal regarding resource allocation for the [specific project or department name]. After thorough evaluation, I would like to provide feedback on the suggested resources and their alignment with our strategic goals.

## Feedback Highlights:

- **Resource Utilization:** [Comment on the efficiency of proposed resource usage]
- **Alignment with Objectives:** [Comment on how resources support company objectives]
- **Recommendations:** [Provide any specific recommendations for improvement]

We appreciate your efforts in optimizing our resource management processes and look forward to discussing this further in our next meeting.

Best regards,

[Your Name]  
[Your Job Title]  
[Your Company/Organization Name]  
[Your Email]  
[Your Phone Number]