

System Access Verification

Date: [Insert Date]

[Contractor's Name]

[Contractor's Company]

[Contractor's Address]

Dear [Contractor's Name],

This letter serves as a formal verification of your access to our systems as a contractor. In order to ensure compliance and security, the following access details have been confirmed:

Access Details:

- Username: [Insert Username]
- Access Level: [Insert Access Level]
- Valid Until: [Insert Expiration Date]

Please be aware that compliance with our security protocols is mandatory. Ensure that your access is used solely for the purposes outlined in your contract.

If you have any questions or require further verification, please do not hesitate to contact us.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Contact Information]