

Follow-Up on IT Outage Compensation

Dear [Recipient's Name],

I hope this message finds you well. I am writing to follow up regarding the IT outage that occurred on [date of outage], which has significantly impacted our operations.

While I appreciate the efforts the team has put into addressing this issue, I would like to highlight that some of the problems remain unresolved. Specifically, [describe the unresolved issues briefly].

We believe that compensation is warranted due to the disruptions caused by this outage, especially considering [mention any specific instances of loss or impact]. We kindly request an update on the status of our compensation claim and the ongoing resolution of the outstanding issues.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,
[Your Name]
[Your Position]
[Your Company]
[Contact Information]