

Cybersecurity Incident Acknowledgment

Date: [Insert Date]

Dear [Victim's Name],

We are writing to inform you that our organization experienced a cybersecurity incident that may have involved your personal information. We deeply regret this occurrence and want to assure you that we are taking this matter seriously.

Your privacy and security are of utmost importance to us, and we are currently investigating the situation to fully understand the impact. As of now, we have taken steps to mitigate the threat and enhance our security measures.

We advise you to monitor your accounts closely and report any suspicious activity to your financial institution. We will provide you with updates as our investigation progresses.

If you have any questions or need assistance, please contact us at [Insert Contact Information].

We appreciate your understanding and apologize for any inconvenience this may cause.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Contact Information]