

IT Survey Highlights

Dear Management Team,

We are pleased to share the highlights from our recent IT survey conducted among employees. The feedback collected provides valuable insights into the current state of our IT services and areas for improvement.

Key Highlights:

- **Overall Satisfaction:** 75% of employees reported being satisfied with the current IT services.
- **Support Response Time:** 65% of respondents feel that our IT support response time needs improvement.
- **Training and Resources:** 80% of employees expressed a need for more training on new software tools.
- **Infrastructure Reliability:** 70% reported that the network reliability has improved over the past year.
- **Future Enhancements:** A majority of respondents suggested investing in cloud solutions and enhanced collaboration tools.

These highlights will be further discussed in our upcoming management meeting. Your insights and support in addressing these matters will be crucial as we move forward.

Thank you for your attention.

Sincerely,
[Your Name]
[Your Position]