

Dear Valued Customer,

We are writing to inform you of a recent security breach that may have compromised your personal information. We understand the importance of your privacy and take this matter very seriously.

On [insert date], we detected unauthorized access to our systems. Upon discovery, we took immediate action to secure our systems and began an investigation to understand the extent of the breach.

We want to assure you that protecting your information is our top priority. We have implemented additional security measures to prevent future breaches and are working closely with law enforcement authorities to resolve this issue.

If you have any questions or concerns, please do not hesitate to reach out to our customer support team at [insert contact information]. We appreciate your understanding and patience during this time.

Sincerely,
[Your Company Name] Customer Service Team