Confirmation of Network Access Credentials Provision

Date: [Insert Date]

To: [Recipient's Name]
[Recipient's Position]
[Recipient's Company/Organization]
[Recipient's Address]

Dear [Recipient's Name],

We are pleased to inform you that your network access credentials have been successfully provisioned. Please find the details below:

• Username: [Insert Username]

• Password: [Insert Password]

Access Level: [Insert Access Level]Effective Date: [Insert Effective Date]

Please ensure that you keep your credentials secure and do not share them with unauthorized individuals. If you encounter any issues accessing the network, do not hesitate to contact our IT support team at [Insert Contact Information].

Thank you for your attention to this matter.

Sincerely,
[Your Name]
[Your Position]
[Your Company/Organization]
[Your Contact Information]