

Dear [Friend's Name],

I hope this message finds you well. I want to take a moment to acknowledge the mistakes I made recently in our friendship. I realize that my actions may have hurt you, and for that, I am truly sorry.

Looking back, I understand how my words/actions could have impacted you, and I regret not considering your feelings at that moment. Our friendship means a lot to me, and I never intended to cause you pain.

Moving forward, I am committed to learning from this experience and ensuring that it doesn't happen again. I value our bond and want to rebuild your trust in me.

Thank you for your understanding and patience as I work on being a better friend. I hope we can talk soon.

Warm regards,
[Your Name]