

# Server Maintenance Notification

Dear Valued Partner,

We would like to inform you about scheduled server maintenance that will take place on:

- **Date:** [Insert Date]
- **Time:** [Insert Start Time] to [Insert End Time] [Insert Time Zone]

During this time, our services may be temporarily unavailable. We apologize for any inconvenience this may cause and appreciate your understanding as we work to improve our infrastructure.

If you have any questions or concerns, please feel free to reach out to our support team at [Insert Contact Information].

Thank you for your continued partnership.

Sincerely,

[Your Company Name]

[Your Company Contact Information]