

Server Maintenance Announcement

Dear Valued Customers,

We are writing to inform you that we will be performing scheduled server maintenance on **[Date]** from **[Start Time]** to **[End Time]**. During this time, our services may be temporarily unavailable.

This maintenance is necessary to enhance the performance and security of our services. We apologize for any inconvenience this may cause and appreciate your understanding.

If you have any questions or concerns, please don't hesitate to reach out to our support team.

Thank you for your continued support.

Sincerely,

[Your Company Name]
Customer Support Team
[support@\[yourcompany\].com](mailto:support@[yourcompany].com)
[Phone Number]