## **Password Change Alert**

Dear [User's Name],

We hope this message finds you well. This is to inform you that as part of our security measures, we recommend that you change your password periodically.

Please follow the steps below to change your password:

- 1. Log in to your account at [Website URL].
- 2. Navigate to the 'Settings' section.
- 3. Click on 'Change Password.'
- 4. Enter your current password and then your new password.
- 5. Confirm your new password and save changes.

For any issues or questions, please contact our support team at [Support Email].

Thank you for your attention to this matter.

Sincerely, [Your Company Name]