

Upcoming Systems Maintenance Notification

Dear Team,

We would like to inform you that scheduled systems maintenance will take place on:

- **Date:** October 15, 2023
- **Time:** 10:00 PM - 2:00 AM (UTC)

During this time, all systems will be temporarily unavailable. We apologize for any inconvenience this may cause and appreciate your understanding as we work to improve our services.

If you have any questions or concerns, please do not hesitate to reach out.

Thank you for your cooperation.

Sincerely,
The IT Department