

Logistics Funding Request Letter

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Company Name]

[Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Title]

[Recipient Organization Name]

[Organization Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally request funding for logistics support that will enable [Your Company Name] to enhance our operations and improve service delivery to our customers. As a small business, we are committed to efficient logistics management, which is crucial for our growth and sustainability.

Specifically, we are seeking [insert specific amount] to fund [briefly describe what the funding will be used for, e.g., purchasing transportation vehicles, software for inventory management,

etc.]. This investment will significantly improve our ability to [explain the expected impact, e.g., reduce delivery times, lower operational costs, etc.].

Enclosed with this letter are our financial statements, business plan, and a detailed breakdown of our logistics needs. Your support will not only benefit our business but also contribute to the local economy by enhancing our capacity to serve our community more effectively.

Thank you for considering our request. We are hopeful for the opportunity to discuss this matter with you further. Please feel free to contact me at [Your Phone Number] or [Your Email Address] at your convenience.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]