

# Letter of Proposal

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Address Line 1]

[Address Line 2]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to propose your involvement in our Logistics Advisory Board at [Your Company/Organization Name]. As we strive to enhance our logistics strategies and operations, your expertise and insights would be invaluable to our initiative.

The Logistics Advisory Board aims to bring together industry leaders to discuss challenges, share best practices, and develop innovative approaches to optimize our supply chain and logistics processes. We believe that your knowledge in [specific area of expertise] aligns perfectly with our goals.

We are looking for board members who can commit to attending quarterly meetings and actively engage in discussion and strategy formulation. Your contributions would not only benefit our organization but also provide you with a platform to influence the future of logistics in our industry.

Please let us know your interest in this proposal by [response deadline]. We would be honored to have you on board and look forward to the possibility of collaborating.

Thank you for considering this opportunity.

Sincerely,

[Your Name]

[Your Title]

[Your Company/Organization Name]

[Your Contact Information]