

Personalized Logistics Service Request

Date: [Insert Date]

From: [Your Name]

Company: [Your Company Name]

Email: [Your Email]

Phone: [Your Phone Number]

To: [Logistics Company Name]

Attention: [Contact Person's Name]

Email: [Contact Person's Email]

Phone: [Contact Person's Phone]

Subject: Request for Personalized Logistics Services

Dear [Contact Person's Name],

I hope this message finds you well. I am writing to request a personalized logistics service tailored to our business needs. Below are the details regarding our requirements:

- **Type of Service:** [Type of logistics service needed]
- **Pickup Location:** [Pickup address]
- **Delivery Location:** [Delivery address]
- **Items to be Transported:** [Description of items]
- **Preferred Pickup Date:** [Date]
- **Contact for Pickup:** [Name and phone number]

Additionally, we would appreciate any specific recommendations you may have regarding our logistics strategy. We are looking for a reliable partner who can provide excellent service and support.

Please let us know if you require any further information. We look forward to your prompt response.

Thank you!

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]