

Carrier Performance Summary

Date: [Insert Date]

To: [Carrier Name]

From: [Your Company Name]

Subject: Carrier Performance Summary - [Month/Quarter/Year]

Dear [Carrier Contact Name],

We are writing to provide you with a performance summary for your services rendered during the period of [insert time frame]. We appreciate the partnership we have built and would like to highlight key performance metrics as follows:

Key Performance Indicators:

- On-Time Delivery Rate: [Insert Percentage]
- Damage Rate: [Insert Percentage]
- Customer Complaints: [Insert Number]
- Average Transit Time: [Insert Time]

Highlights:

[Insert any specific highlights or accomplishments during the time frame.]

Areas for Improvement:

[Insert any areas where performance could be enhanced.]

Thank you for your ongoing commitment to excellence. We look forward to continuing our successful partnership. Please feel free to reach out if you have any questions or if you would like to discuss this summary further.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]